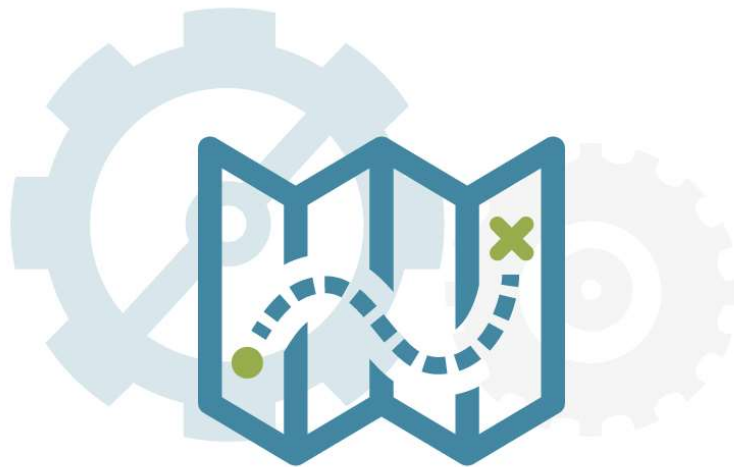


ACHIEVEMENT

BLUEPRINT

Strategic Plan



Results. Faster.



Strategic Plan

Steps for Success:

- Begin by filling in the name of the next three month's.
- Identify the goals you want to accomplish in the next 90 days and write them in the goal column.
- Ask yourself, "In order to accomplish this goal, what needs to happen by the end of Month 1, Month 2 and Month 3?" Write your answers in the month columns. *These are not tasks, but rather results.
- Based on your Goals and Monthly results, add the next steps, small steps to your task list or delegate to others.
- Place the Strategic Plan page in a place that you will see it everyday.

	Month: <i>Jan.</i>	<i>Feb.</i>	<i>Mar.</i>
Goal	What needs to happen?	What needs to happen?	What needs to happen?
<i>Hire an assistant.</i>	<ul style="list-style-type: none"> • <i>Identify tasks that I could delegate</i> • <i>Place an Ad</i> 	<ul style="list-style-type: none"> • <i>Interview applicants</i> • <i>Offer the position</i> 	<ul style="list-style-type: none"> • <i>Create a training plan</i>
Goal	What needs to happen?	What needs to happen?	What needs to happen?
<i>Plan Summer vacation</i>	<ul style="list-style-type: none"> • <i>Determine vacation budget</i> • <i>Identify date range</i> 	<i>Create list of possible vacation destinations</i>	<ul style="list-style-type: none"> • <i>Book Vacation</i> • <i>Ask off at work</i>
Goal	What needs to happen?	What needs to happen?	What needs to happen?
<i>Create marketing calendar</i>	<i>Select program to auto post</i>	<i>Create calendar with topics for each week</i>	<i>Share marketing calendar with asst.</i>



Next 90 Strategic Plan

	Month:	Month:	Month:
Goal	What needs to happen?	What needs to happen?	What needs to happen?
Goal	What needs to happen?	What needs to happen?	What needs to happen?
Goal	What needs to happen?	What needs to happen?	What needs to happen?



Notes

FIND THE PERFECT TALENT
TO BUILD YOUR BUSINESS

ACHIEVEMENT

BLUEPRINT

Affordable recruiting options for busy entrepreneurs

**Are you overwhelmed and need to hire?
Are you unsure of what tasks to delegate and how
to find the RIGHT person?
Has turn-over cost your business time and money?**

Let us guide you through the hiring process and customize a plan to find the talent you need to JUMP START your 2019!

WWW.JENNIFERSCHULTZ.NET

563.542.2546

JENNIFER@JENNIFERSCHULTZ.NET



HIRING BLUEPRINT #1 ~~\$6^X5~~

JUMP START SPECIAL \$495

Our team will provide you the following services:

- 30-minute "needs analysis" consultation
- Formal job description created, position posted
- Review up to 50 resumes
- Deliver top 5 qualified resumes
- Provide a list of job specific interview questions for you to use during your interviews

You will complete the following:

- Contact candidates
- Conduct skills assessment
- Conduct interviews
- Request and review examples of the candidates work
- Conduct online analysis and complete social media search
- Complete background and reference checks
- Select your team member and extend offer

HIRING BLUEPRINT #2 ~~\$1^X95~~

JUMP START SPECIAL \$995

Our team will provide you the following services:

- 30-minute "needs analysis" consultation
- Formal job description created, position posted, position marketed
- Review up to 100 Resumes
- Deliver the top 10 qualified resumes
- Complete position specific skill assessments and provide results
- Provide a list of job specific interview questions for you to use

You will complete the following:

- Contact candidates
- Conduct interviews
- Request and review examples of candidates work
- Conduct online analysis and complete social media search
- Complete background and reference checks
- Select your team member and extend offer

HIRING BLUEPRINT #3 ~~\$2,^X15~~

JUMP START SPECIAL \$1,995

Our team will provide you the following services:

- 30-minute "needs analysis" consultation
- Formal job description created, position posted, position marketed
- Review up to 250 Resumes
- Deliver top 10 qualified resumes
- Create a detailed screening process
- Create and administer job specific skill assessments to top candidates
- Complete detailed interviews
- Perform online analysis
- Select 2 finalists for you to interview
- Provide an E-portfolio for the 2 finalists that includes: resume, skill assessment results, examples of work, introduction video, interview synopsis, online analysis results
- Provide a list of job specific interview questions for you to use during your interviews
- Provide a referral to background search company

You will complete the following:

- Conduct a closing interview with the 2 finalists; complete background / reference checks and extend offer